

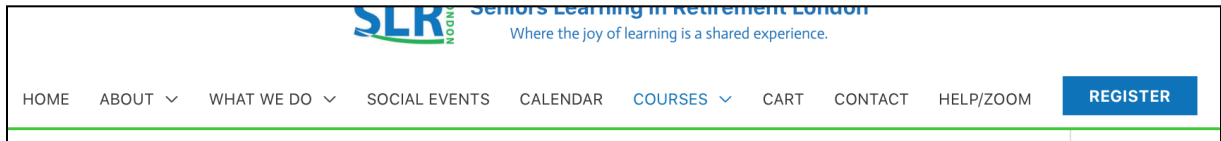
Course Leaders Guide: How to Register for the Course you will be Leading

Congratulations and Thank-you for volunteering to be a course leader. Your contribution ensures SLR London continues to be a thriving and welcoming place to learn in retirement.

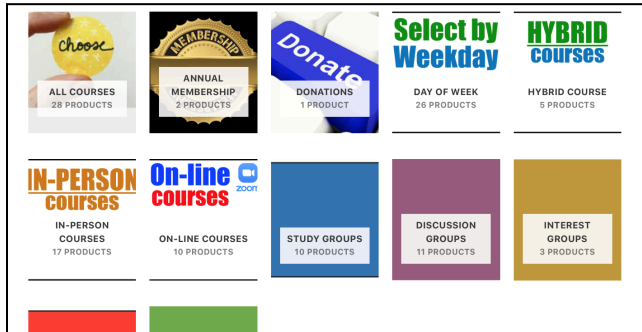
As part of the online registration process for each semester, course leaders will now register for their course using a new method, as described below.

Registration Steps:

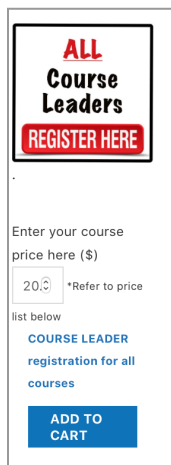
- 1) Go to slrlondon.com and click on REGISTER



- 2) Click on the All Courses icon (or any other icon).




- 3) Click on the **REGISTER HERE** words **inside** the All Course Leaders icon box.



IMPORTANT: DO NOT click on ADD TO CART. (Not yet!)

- 4) Your screen should now look like this, below. **DO NOT ADD TO CART YET!** Instead, **place your cursor on the price box** where it says “Enter your course price here (\$) and click on the up or down arrows (mini triangles) to increase or decrease the price until it is the correct registration price for your course.



COURSE LEADER registration for all courses

To all Course Leaders:

1. Register here for ONLY the courses you are *LEADING* this semester.
2. **Adjust the price** in the price box **below**, according **to the actual price for your course.**
3. Click on the up or down arrows until the correct price is shown then Add it to your Cart.
4. Forget your course's price? Scroll down to see the price listing.

Enter your course price here (\$) *Refer to price list below



- 5) Not sure of the correct price? Scroll down to see the various prices for all courses.
6) NOW you can click on ADD TO CART.

Are you leading a second course? If so, then repeat these steps.

Cart

✔ "Course Leader registration for all courses" has been added to your cart.

[CONTINUE SHOPPING](#)

	Product	Price	Quantity	Subtotal
	 Course Leader registration for all courses	\$35.00	<input type="button" value="-"/> <input type="text" value="1"/> <input type="button" value="+"/>	\$35.00

[UPDATE CART](#)

Cart totals

Subtotal \$35.00

Total \$35.00