How to Use Zoom on an Android Device
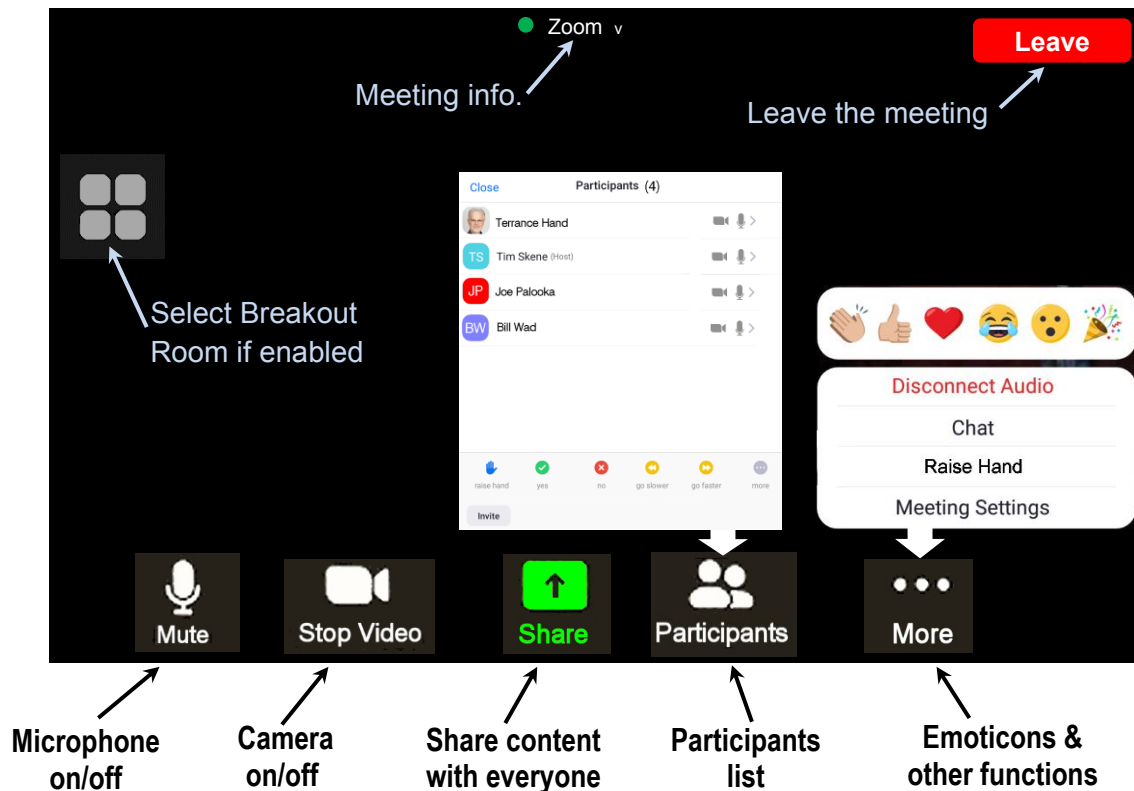
Basic meeting functions are shown, requires Android 5.0 or later.
Tap **Getting Started with Android** for the Zoom Android support page.

- **Install Zoom** - Go to the Play Store, search Zoom and install the Zoom Cloud Meetings app.

- **Try the test meeting** at **https://zoom.us/test** If you see yourself in Zoom, it's working OK.

- Tap the screen to show or hide the Zoom controls:

Meeting info.

Leave the meeting

Select Breakout Room if enabled

Microphone on/off — **Camera on/off** — **Share content with everyone** — **Participants list** — **Emoticons & other functions**

- **Join a Meeting** – Tap the URL link received in an email to start Zoom and join the meeting. Optionally, start Zoom, tap **Join a Meeting**, then enter the meeting ID number and passcode.

- **Switch Gallery/Speaker View** – Gallery view shows 4 participants, swipe left to show 4 more. Swipe right to show Speaker View (current speaker) or tap an onscreen dot to change views.

- **View Shared Content** - Swipe to the right if shared content doesn't display or tap the left onscreen dot. Use two fingers to zoom in/out, one finger to scroll.

- Tap **Participants** to:
    - Rename yourself – tap your name to change it
    - Chat - tap a participant's name to send them a message
    - Use a nonverbal feedback item
    - Raise/Lower Hand – tap the hand icon or tap your name

- **To Send or View Chat Messages** - Tap **More** at the bottom right, then tap **Chat**.

Sharing Your Content With Everyone

Sharing videos on a tablet may not work well. A better option is to email the video file or web URL to someone at the meeting with a computer who can share it.

Share a single photo:
1. Tap the green **Share** button and tap **Photo**
2. Tap one of the displayed apps or locations to access a photo or PDF file
3. Locate a photo or PDF file on your device and tap it to display
4. To end sharing, tap **Stop Share** (in red at the bottom of the screen)

Share a single document (photo or PDF):
1. Tap the green **Share** button and tap **Document**
2. In the File Chooser navigate to a photo or PDF file and tap the file name
3. Tap **Share** at the top right of the screen
4. To end sharing, tap **Stop Share** (in red at the bottom of the screen)

Share multiple photos or documents:
1. Tap the green **Share** button and tap **Screen** to share what's on your screen
2. Start the app you normally use to view any document or photo
3. Show the files on your screen in sequence
4. To end sharing, switch to Zoom and tap **Stop Share** (in red at the bottom of the screen)

Share a web URL:
1. Tap the green **Share** button and tap **Web URL**
2. Enter a web URL and tap **Share**
3. Swipe up to scroll the page and down to scroll back and to display the Zoom controls
4. To end sharing, touch **Stop Share** (in red at the bottom of the screen)